

Louisiana State Board of Architectural Examiners
Meeting Minutes
November 18, 2021
Via Zoom

Present: J. David Brinson - Chair; Allen J. Bacque – Secretary, Ronald B. Blicht, John Cardone, Shannon French, Richard J. LeBlanc, Kevin Singh

Staff: Katherine E. Hillegas, Executive Director

Legal Counsel: Paul Spaht, Attorney

This meeting was held via zoom pursuant to JBE Proclamation 2021-94 and R.S. 42:17.1, the governor having declared a state of emergency for the State of Louisiana, and the nature of the emergency causing a meeting of the Board conducted pursuant to other provisions of the Open Meetings Law, R.S. 42:1 et seq., to be potentially detrimental to the health, safety, or welfare of the Board, staff, and the public.

The meeting was called to order by Brinson who certified that the matters to be considered by the Board will be limited to the matters listed on the agenda of the meeting, such matters being time sensitive and in the opinion of Brinson consideration of which should not be delayed. The members of the Board approved the consideration of the matters on the agenda, and only such matters, by unanimous vote.

Motion #1: Bacque/French: To validate that matters under consideration for this meeting will be limited to the items listed on the agenda. Passed. 7-0.

Brinson opened the floor for comments from the public, and there were none.

Hillegas provided a summary of the activities undertaken to advertise for the vacant Executive Director position, including a description of the advertisements run in newspapers across the state, publication on the NCARB MBE Website and in the NCARB Fast Facts, and the Board's website.

The Board reviewed and discussed the number of resumes submitted and determined that the interviewing portion of the process will be held on Friday, December 10, 2021.

The Board then discussed various issues related to the interview process. Hillegas and Spaht will update the list of interview questions from the interviews conducted in 2016 for the executive director position then vacant, and will then share such questions with the Board for consideration.

There being no further business,

Motion #2: LeBlanc/Singh: To adjourn. Passed. 7-0.

Respectfully submitted,

Allen Bacque, Chair

David Brinson, Secretary